

## **AUGUST BOARD MEETING MINUTES**

August 19, 2024

The Atchison County Library board held its monthly board meeting on August 19, 2024 at 9:30 a.m. Those present were Board President Janet Griffin, Vicki Pearson, Lois Powell, Jayne Martin, director Jennifer Roup and accountant Carol Clark.

The August agenda was adopted, Vicki Pearson made a motion, Lois Powell seconded. The motion passed.

The August minutes were reviewed, Janet Griffin moved to approve the minutes. Lois Powell made a motion and Jayne Martin seconded. The motion passed.

The board reviewed July's budget. Carol made a suggestion to increase the current CD at Citizen's Bank & Trust with the addition of a \$50,000. Janet Griffin made a motion, Jayne Martin moved and Vicki Pearson seconded. Jennifer reported that an increase of the summer reading program budget would be helpful. All agreed to increase it during the 2024/2025 budget review. Lois Powell and Jayne Martin moved and seconded the approval of the July bills.

**AUGUST EXPENSES** - The expense of maintaining the elevator at the resource center was questioned and Jennifer suggested they reevaluate the company used for repairs and inspection. Janet Griffin made a motion to accept the August expenses, Jayne Martin moved and Vicki Pearson seconded.

Janet Griffin shared an update on the purchase of the properties next to the library. The library purchased several properties on July 10, 2024. The Warranty Deed dated July 10, 2024 reads:

“All of lot 26 and the South 40 f.t of lots 43 and 44 and all of lots 27 and 45 all in Block 2 of the original plat to the city of Rock Port, Missouri according to the recorded plot thereof.

The north one half of lots 28 and 46 of block 2 of the original plat to the city of Rock Port Missouri according to the recorded plot thereof.”

The board discussed many possibilities on what will be done with the new space. Options include demolition of the purchased plots. There was a discussion on whether or not the current library should still be used or possibly sold, or if it should be torn down as well. The board agreed to table the discussion until professional architects and land surveyors are consulted. Janet Griffin suggested to Jennifer that we should ask the public for suggestions or share a poll online asking what the public would like to see if there was a new building built.

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Jennifer presented her Director's Report to the board. She discussed a list of maintenance and repairs that need to be done to the Fairfax Library. Jennifer will look for a maintenance person to identify problems with a possible roof leak and replacing ceiling tiles. There is also an issue with water in the basement and Jennifer said she would get a hold of Perry's Plumbing to come look at that problem. Chad Ottmann with Ottmann Electric has been hired to replace the fluorescent light bulbs and Perry's Plumbing was hired to fix the toilet. The board discussed possibilities of creating a back room for public use but cleaning and removal of storage items needs to take place first.

Jennifer reported that the Smokey Bear campaign was very successful. The party was held on Monday August 5, 2024 in Rock Port and was attended by 19 children and 13 adults.

There was a discussion about changing the hours of the libraries to make them more uniform and the board agreed to change the Wednesday hours for Fairfax to 12:00 p.m. to 5:00 p.m. instead of 11:30 a.m. to 5:00 p.m.

Jennifer reported that for community involvement the library donated books to the Atchison County Health Department and Community Hospital-Fairfax's Community baby shower. We also donated several books to help a new ELA teacher at Rock Port Junior High for her classroom library

Children's librarian Amanda Vette has set up to begin reading at schools in Tarkio and Fairfax and Atchison County Head Start.

The next order of business was to review director Jennifer Roup's first year as director of the library. She presented a report showcasing what she has achieved and accomplished during the first year of her employment.

Jennifer shared new events coming up: Book chats for adults will begin September 26, 2024 at all three branches and will be held at 12:00 p.m. and 6:00 p.m. The first Third Thursday is set for September 19, 2024, 10:00 a.m.

The board then held a Tax Levy Hearing.

Janet Griffin moved to go into executive session. Lois Powell made a motion and Jayne Martin seconded.

Executive session was ended. Meeting was adjourned.